



# Ohio Regional Service Committee

## Trusted Servant Welcome Packet

Thank you for your willingness to serve your area and other areas in our region. This packet was created to help you get started at the Regional Service Committee (RSC) business meeting.

What applies to our recovery, also applies to service: Ask for help, make connections with others who have experience, and just show up; your Higher Power will take care of the rest! Forms and documents to be included with this packet include:

- A copy of our Policy and Administration Guidelines (can answer a lot of questions if you use it!)
- Two copies each of forms
  - Motion form
  - Nomination form
  - Request for reimbursement
- A sample of the Area report to Region, showing what kind of information we need in your report

These documents are also available on the regional website ([naohio.org](https://naohio.org)).

***You can contact regional trusted servants by email from the website at <https://naohio.org> which are located on the Contact Us page.***

We meet four times a year (quarterly) in January, April, July, and October. A flyer for the next meeting is available on the regional website and should be available at the current RSC meeting. Areas take turns hosting the RSC on a rotating schedule listed in the guidelines. A document to help when it's your area's turn to host the RSC is available on the website.

We use a lot of acronyms in regional service and more will be explained later in this document. But first, a list of Areas who are part of the Ohio Region of Narcotics Anonymous.

BLASCNA	Best Little Area of Narcotics Anonymous
COASCNA	Central Ohio Area of Narcotics Anonymous
DASCNA	Dayton Area of Narcotics Anonymous
FRASCNA	Five Rivers Area of Narcotics Anonymous
GCASCNA	Greater Cincinnati Area of Narcotics Anonymous
HAMASCNA	Hamilton and Middletown Area of Narcotics Anonymous
KORASCNA	Kentucky/Ohio Recovery Area of Narcotics Anonymous
MEASCNA	Mideast Ohio Area of Narcotics Anonymous
MOASCNA	Mid-Ohio Area of Narcotics Anonymous
MVASCNA	Miami Valley Area of Narcotics Anonymous
NWOASCNA	Northwest Ohio Area of Narcotics Anonymous
PUASCNA	Phoenix United Area of Narcotics Anonymous
SASCNA	Springfield Area of Narcotics Anonymous
SBASCNA	Sandusky Bay Area of Narcotics Anonymous
SEOASCNA	Southeast Ohio Area of Narcotics Anonymous
STASCNA	Stark, Tuscarawas, and Carroll Area Services of NA Area

You can attend the regional service committee meeting using Zoom if you can't attend in person. Hopefully, your area will have an alternate, but if no one can attend, please send us your report and so we know what's going on in your area. Email the report to [secretary@naohio.org](mailto:secretary@naohio.org).



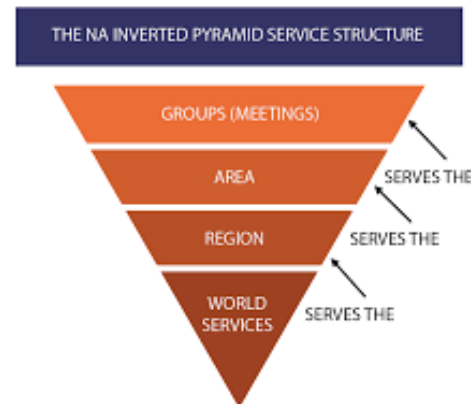
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### Acronyms & Definitions

#### ***Service Structure -- The Inverted Pyramid***

The Service structure of our fellowship allows us to further our primary purpose – carrying the message to the addict who still suffers. We rely on our members to create and maintain this structure on the local level. The discussion below goes from the top of the pyramid – the recovering addict– to the bottom – World Services. It is intended to allow those who are unfamiliar with our service structure to understand service and how the individual addict fits in.



**ASC** The Area Service Committee is our interface between our groups and the community in general. While our groups build and maintain an atmosphere of recovery for addicts in general, it is our Area Service Committees that carry our message out to the community so they may learn what we offer and where we offer it. Among the responsibilities of the ASC are maintaining current meeting lists, getting information out to the public to know where we are (Public Information), setting-up and maintaining phone lines, carrying our message to addicts who are unable to attend our regularly scheduled meetings (Hospitals and Institutions) and supporting the groups who make up our areas.

**CAR** Conference Agenda Report is the document that outlines for the fellowship those issues to be discussed at the next World Service Conference. It is generally available in late November preceding the World Service Conference. *“The report contains the proposals and motions that the fellowship is being asked to consider and form a fellowship wide group conscience on. The Conference Agenda Report includes reports, proposals, and motions from the World Board and any proposals or motions submitted from regions.” A Guide to World Services pp. 11-12*

**CAT** Conference Approval Track is the document that outlines for the fellowship those proposals to be discussed at the next World Service Conference. It is generally available in January or February preceding the World Service Conference. The CAT primarily consists of proposed project plans (like new literature projects), proposed budgets & expenditures, and any proposed policy or rule changes for the WSC procedures.

**FIPT** The Fellowship Intellectual Property Trust is the legal document that protects and preserves our fellowship’s intellectual property (our literature and logos) in a manner that is recognized by legal entities throughout the world. *“A set of documents describing how NA’s literature and logos are managed and protected.”* How NA literature is to be developed and approved, who “owns” it, how it may be changed and who may change it, who may print it, and what is to be done with the money resulting from its sale can easily refer to the Fellowship Intellectual Property Trust.



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**MZF** Midwest Zonal Forum. Zonal Forums are outside of the service structure of Narcotics Anonymous and are formed to help regions come together and pool information resources and share solutions to common problems. *“Zonal forums are service-oriented sharing and/or business sessions that provide the means by which NA communities can communicate, cooperate, and grow with one another.”*

*Regions that participate in the Midwest Zonal Forum are*

- Buckeye Region
- Chicagoland Region
- Greater Illinois Region
- Indiana Region
- Metro-Detroit Region
- Michigan Region
- Minnesota Region
- Ohio Region
- Tri-State Region
- Wisconsin Region

**NAWS** Narcotics Anonymous World Services is the legal entity that allows our fellowship to do business with the public in general and provide services and support to the addicts of our fellowship worldwide. Narcotics Anonymous World Services operates the World Service Office in all its locations worldwide, and publishes and distributes our literature.

**RCM** The Regional Committee Member is the representative of each area on the regional service committee. *“They serve as the core of the regional service committee. RCMs keep their areas in touch with the larger world of NA by providing information in neighboring areas, functions being sponsored by the regional committee, reports relevant to subcommittee affairs and important issues being discussed at various levels of service.”* **Guide to Local Service pg. 51**

**RD** The Regional Delegate is the representative of the region who attends and is a full participant at the World Service Conference carrying their region’s conscience. *“The regional delegate serves as the primary contact between NA’s world services and the local NA community. On one hand, the delegate provides information on current world projects to the regional committee. On the other, the delegate offers local perspective to the work of world services.”* **Guide to Local Service pg. 89**

**RDA** The Regional Delegate Alternate may be looked at as our region’s Regional Delegate in training and will participate in the World Service Conference in the event that the Regional Delegate is unable to attend or is not present on the floor of the World Service Conference. *“The delegate often consults with the alternate, asking for different perspectives on world service affairs and seeks to involve the alternate in helping carry the workload.”* **Guide to Local Service pg.90**

**RSC** The Regional Service Committee exists solely to support the areas that make up the region. The service body allows us to pool and develop local service responsibilities. This acronym is often added to a region’s name to simplify references in guidelines and correspondence; for example the Ohio Regional Service Committee refers to itself as ORSCNA where the NA stands for Narcotics Anonymous.

**WCNA** The World Convention of Narcotics Anonymous is a celebration of our recovery that rotates around the world to allow addicts worldwide to attend. The convention is generally held in odd



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numbered years. The World Board is responsible for the convention and acts in concert with local support committees to have an event that is memorable for all who attend. *“The primary purpose of the World Convention of Narcotics Anonymous (WCNA) is to provide a special celebration of our recovery, a reflection of our diversity, and a demonstration of our unity.” A Guide to World Services pg. 34*

**WSC** The World Service Conference is an event held in even numbered years that brings the regional delegates, from every seated region in the world and the World Board together to make decisions that affect the direction our fellowship will take over the next two years. *“In each biennial meeting of the World Service Conference, our fellowship comes together in one place at one time to share experience, strength, and hope with each other. The purpose remains to solve common problems among those already here and fortunate enough to have discovered this new way of life and—more importantly—to redouble our efforts to carry the NA message to the addict who still suffers. The World Service Conference is held every two years. It typically takes place the last week in April within seventy-five miles of the World Service Office. Regional delegates, together with members of the World Board and the executive director of the World Service Office, meet to discuss questions of significance to the Fellowship of Narcotics Anonymous as a whole.” A Guide to World Services pp 6-7*

**WSO** World Service Office is the place where the special workers employed by Narcotics Anonymous Worldwide Services actually carry out the duties of providing services to our worldwide fellowship. *“The purpose of the World Service Office (WSO), our main service center, is to carry out the directives of the World Service Conference in matters that relate to communications and information for the Fellowship of NA, its services, groups, and members. The World Service Office achieves this purpose by maintaining correspondence with NA groups and service committees, by printing and distributing WSC-approved literature, and by maintaining the archives and files of Narcotics Anonymous.” A Guide to World Services pg. 3*